

## Full Paper Review Guidelines

The 7<sup>th</sup> South East Asia Design Research (SEA-DR) International Conference

1. Visit the conference submission system at <http://e-conf.usd.ac.id/index.php/seadr/seadr19>
2. Click **LOG IN** on the menu bar. Then please enter your username and password to sign in into your account

SOUTH EAST ASIA DESIGN RESEARCH  
(SEA-DR) INTERNATIONAL CONFERENCE

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3. In the **USER HOME** page, click the \*number Active\* (this shows the amounts of the full paper you will review)

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4. Click one of the titles that you would like to review

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<b>ACTIVE SUBMISSIONS</b>							
ACTIVE    ARCHIVE							
ID	MINI-EDD ASSIGNED	TRACK	TITLE		DUE	REVIEW TYPE	
485	06-25	LTE	UII COBA		07-10	Paper	

5. You can view the metadata (Keyword etc) by clicking the **VIEW METADATA**. Download the full paper that you should review by clicking on the submission manuscript. Then please click the icon of **Review Form**.

Abstract	UII COBA
Submission Director	Albertus Panuluh (Director)
Submission Metadata	VIEWMETADATA
<b>REVIEW SCHEDULE</b>	
Director's Request	2019-06-25
Your Response	2019-06-25
Review Submitted	—
Review Due	2019-07-10
<b>REVIEW STEPS</b>	
1. Notify the submission's director, Albertus Panuluh, as to whether you will undertake the review. Response Accepted	
2. If you are going to do the review, consult Reviewer Guidelines below.	
3. Review the submission.	
Submission Manuscript	485-136-1-RV/DOCK 2019-05-06
Supplementary File(s)	None
4. Click on icon to fill in the review form.	
Review Form	

6. There are three items that you should choose on the 1 – 5 scale (very bad – very good) based on your evaluation. In addition, please give your review report on the box provided below. You can also give recommendation that your reviewed paper can be published in which journal or proceeding. List of journals:

- IOP Journal of Physics: Conference Series
- Jurnal Pendidikan IPA Indonesia
- Journal on Mathematics Education
- Jurnal Pendidikan Matematika
- REiD (Research and Evaluation in Education)
- Infinity Journal
- International Journal on Emerging Mathematics Education (IJEME)
- LLT Journal: A Journal on Language and Language Teaching

More information please visit <https://www.usd.ac.id/seminar/seadr/options-for-publication/>.

### REVIEW FORM

Content (i.e., in line with the topic, relevance for design research study, clearly understandable and direct to the point). What is the score for the content of the abstract/paper? \*

1  
 2  
 3  
 4  
 5

Innovation (advancement in terms of progress and novelty). What is the score for the innovation of the abstract/paper? \*

1  
 2  
 3  
 4  
 5

Quality (scientific quality as well as the probability of a good presentation at the conference). What is the score for quality of the abstract/paper? \*

1  
 2  
 3  
 4  
 5

Please give review report for the abstract/paper.

7. Please choose one of the **recommendation**. The committee has decided that all papers are **accepted**. Please choose between **Accept Submission** or **Revisions Required**. Then click **Submit Review to Director**.

4. Click on icon to fill in the review form.  
Review Form

5. In addition, you can upload files for the director and/or author to consult.  
Uploaded files: None  
 Tidak ada file yang dipilih

6. Select a recommendation and submit the review to complete the process. You must enter a review or upload a file before selecting a recommendation.  
 Recommendation: Choose One

REVIEWER GUIDELINES

The selection criteria to be used in peer review are:

1. Content (i.e., in line with the topic, relevance for design research study, clearly understandable and direct to the point)
2. Innovation (advancement in terms of progress and novelty)
3. Quality (scientific quality as well as the probability of a good presentation at the conference)

8. Finally, please click **SKIP EMAIL** icon.

## SEND EMAIL

To: Albertus Panuluh <panuluh@usd.ac.id>  
CC:  
BCC:  
    
 Send a copy of this message to my address (panuluh@usd.ac.id)

Attachments:  Tidak ada file yang dipilih

From: "Albertus Hariwangsa Panuluh" <panuluh@usd.ac.id>

Subject: [SEADR 2019] Paper Review Completed

Body:  
Albertus Panuluh:  
I have now completed my review of "UJI COBA" for South East Asia Design Research (SEA-DR) International Conference, and submitted my recommendation, "Accept Submission."  
Albertus Hariwangsa Panuluh